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Items are referred to in the four indexes by their seriatim numbers.

A. *Title:* Each item is listed alphabetically by title and seriatim number, by which it can be located in the main text.

B. *Type of Publication:* Each item is listed by its seriatim number under one of the several type-of-publication categories:
(1) Books; (2) Curriculum guides; (3) Paperbacks; (4) Pamphlets; (5) Periodicals; (6) Leaflets; (7) Miscellaneous.

C. *Audience Level:* Each item is listed by its seriatim number under each appropriate audience level:
(1) General; (2) Educator; (3) Counselor; (4) Professional; (5) College student; (6) Senior high-school student; (7) Junior high-school student; (8) Elementary-school student.

D. *Major Content of Texts:* Each item is listed by its seriatim number under as many of the categories as are appropriate for its content:
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E. Publishers

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